



CONTRACTORS / SUPPLIERS / VENDORS - DHAI-R
VERIFICATION FORM

To: Security Directorate
Defence Avenue near Enchanto Restaurant, DHAI-R
Phase-I, Rawalpindi

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|----------------------------------|
| <u>Verification For Const at</u> |
| Plot # _____ St # _____ |
| Sec _____ Phase # _____ |
| Owned By _____ |
| (For Office Use Only) |

1. **Personal Details**

- a. Name of Applicant _____
- b. CNIC _____
- c. Contact No _____
- d. Present Residential Address _____
- e. Permanent Address _____

2. **Business Details**

- a. Category for which registration required:-

| | |
|---|--|
| • Contractor for construction (hired by residents) | Tick required block <input type="checkbox"/> |
| • Contractor / supplier for civil works (Technical & Chief Engineer Branch) | <input type="checkbox"/> |
| • Supplier and Vendor (Supply Chain Management Directorate) | <input type="checkbox"/> |
- b. Business Name / Firm _____
- c. Office Contact No _____
- d. National Taxation Number _____
- e. Registered with Engineering Council (Yes / No)
- f. Registered with SECP (if yes then attach Incorporation Certificate)
- g. Work Experience in concerned field _____
- h. Details of Major Projects completed in last five years / remained associated with firms _____
- i. Business Address _____

3. **Miscellaneous**

- a. Any criminal record of applicant (FIR, Imprisonment and fine imposed) except traffic violations _____

4. **Declaration**

- a. I/ we hereby solemnly declare that all the particulars given above are correct.
- b. I/ we will abide by all DHAI-R Byelaws applicable to residents/ contractor/ vendors.
- c. DHAI-R reserves the right to cancel my registration without any prior intimation.

Dated: _____

Signature of Applicant

5. **Bank Draft for Rs 7500/- in Favour of:-**

- DHA Rawalpindi - In case of House Contractor in Ph-I & III.
- DHA Islamabad - In case of House Contractor in Ph-II & V.
- DHA Islamabad - In case of Contractor / Supplier with Tech & CE Br / SCM Dte.

6. **Attachments**

- Copy of CNIC
- Copy of NTN Registration Certificate & SECP Incorporation Certificate (if any)
- Copy of Bank draft for Rs 7500/- duly submitted in Finance Directorate DHAI-R.

Note:

Verification form to be deposited with Security Dte within one week of issuance of letter for start of work at site, by Building Control Directorate.